Project Management Fundamentals Course

Overview

The Project Management Fundamentals course was designed as an introductory course for individuals who are new to project management or are looking to formalize their project management knowledge. This classroom course is conducted over 2 days and provides students with the knowledge and understanding necessary to go on and successfully work on and manage projects.

Course Outcome

The Project Management Fundamentals course provides students with an introduction to the main concepts and theories of project management. Upon completion of the course students should be comfortable working as part of a project or managing a project as a project manager. Students will also be ready to undertake further certification level study such as PRINCE2® or the PMBOK® based courses.

Who should attend?

This course is suitable for:

- Project Managers
- Team Managers
- Team Members
- PMO staff
- Project support staff
- Senior Managers overseeing project/program teams
- Plus anyone interested in project/program work

Entry Requirements

This is an open course with no pre-requisite qualifications. Any experience in project teams would be beneficial.

What are PMBOK and PRINCE2?

The PMBOK® is the Project Management Institute's publication, "A Guide to the Project Management Body of Knowledge". It is the internationally recognised publication that has been guiding project managers for decades. PRINCE2® is currently the most popular project management methodology being used by project managers.   This course has been developed with both the PMBOK and PRINCE2 in mind.

Course Content

The course covers the core concepts of project management from starting a project through the execution of the project and project closure. Participants will apply the theory against a case study during the course to help build confidence in their application of the theory. Work during the course will be conducted on an individual and team basis.

Participants will work through the project lifecycle from initiating a project through to closing a project. During this journey they will consider all key aspects of project management theory including:

1. Initiating a project
2. Planning a project
3. Executing a project
4. Monitoring & controlling a project
5. Closing a project
6. Scope management
7. Stakeholder engagement
8. Time scheduling
9. Risk management
10. Resource management
11. Working in teams
12. Quality management
13. Change control
14. Project reviews

Assessment

There is no formal assessment at the close of this course. This course is designed as an introductory course that will allow students to progress to a certification level course such as PRINCE2 or the PMBOK based courses (PMP and CAPM). All students will receive a certificate of attendance.

Course fee includes

- 2 days of instructor lead learning
- Blue Maple study materials